Canadian Mental Health Association
New Brunswick
Mental health for all

Association canadienne pour la santé mentale
Nouveau-Brunswick
La santé mentale pour tous

Position: Scientific and Clinical Coordinator

Location: Moncton, Blended, Temporary 1-year Contract, with possibility of renewal, Full-Time

About CMHA of NB

The Canadian Mental Health Association of New Brunswick Inc. (CMHA of NB) is part of a nationwide, voluntary organization that that envisions a country where mental health is a universal human right. CMHA of NB work is guided by the mission of ensuring that all people in New Brunswick experience good mental health and well-being.

CMHA of NB is STEADFAST and has long fought to improve the state of mental health in New Brunswick, yet acknowledges that the work is ongoing and remains committed to this important task. CMHA of NB is INCLUSIVE and strives for all people in New Brunswick to see themselves represented and served by CMHA of NB. The organization values the voice of those who have experienced mental illness and recognize a diverse range of mental health approaches.

CMHA of NB is PROACTIVE, with leaders who value action over mere talk, and is committed to innovation and forward-thinking to continually address and improve mental health in New Brunswick. Furthermore, CMHA of NB is COMPASSIONATE, approaching its mission with empathy, care, love, and kindness.

CMHA of NB, being COLLABORATIVE, mobilizes and marshals resources, partners, and people to come together to realize necessary changes in our communities and in the mental health system in New Brunswick. CMHA of NB provides a wide range of services and supports to people who are experiencing mental illness, their families, friends, and the public. One of the core goals of these services is to help people with mental illness develop the personal tools to lead meaningful and productive lives.

Position Summary:

Under the supervision of the provincial office of Integrated Youth Services – New Brunswick (IYS-NB), and in collaboration with the Interdisciplinary Research Chair on Child and Youth Mental Health, the Scientific and Clinical Coordinator will support the implementation of a capacity-building initiative within the IYS-NB learning health system. This includes the development and application of evidence-based tools and practices related to measurement-based care (MBC) across the IYS-NB network.

Main Responsibilities:

Management, Coordination, and Leadership

- Co-supervise research coordinators working in local IYS sites to integrate measurement-based care into clinical practice.
- Participate in managing the budget for IYS initiatives.

- Oversee the creation and maintenance of required documentation, including plans, timelines, budgets, deliverables, reports, and stakeholder contributions.
- Contribute to hiring processes, contracts, training, and supervision of students and staff.
- Serve as co-lead on coordination and governance committees (e.g., coordination committee).
- Actively participate in strategic and research meetings with provincial and national partners.
- Contribute to the preparation of annual reports, progress documents, and other required deliverables.
- Support the execution of other interdisciplinary projects associated with the Chair.
- Perform other duties as required within the scope of the position.

Research, Implementation, and Knowledge Translation

- Develop a collaborative implementation plan for measurement-based care across IYS-NB sites with provincial partners.
- Prepare and facilitate team meetings and manage communications and relationships with involved partners.
- Support the development of knowledge translation products such as practical guides, workshops, and clinical implementation manuals related to measurement-based care.
- Contribute to the development and implementation of technological infrastructure and data collection processes required for measurement-based care.
- Provide coaching and consultation to clinical staff at IYS sites to support the implementation of measurement-based care practices, ensuring effective data capture and optimal use.
- Collaborate with youth, family members, and First Nations partners to ensure that measurement-based care resources are accessible, inclusive, and culturally appropriate.
- Ensure that the implementation of measurement-based care in clinical practice reflects the voices and needs of youth and families.
- Participate in the implementation of research projects related to integrated youth services (e.g., protocol review, ethics applications, data collection, analysis and interpretation, participation in team meetings, collaboration with governmental and non-governmental partners).
- Contribute to knowledge dissemination (e.g., scientific articles and posters).

Qualification:

- Master's or PhD in psychology, social work, or a related clinical field.
- Current membership, or eligibility for membership, in a recognized professional association.
- Minimum of 3 years of clinical experience working with youth and families, preferably in community or integrated service settings.
- Demonstrated experience in implementing measurement-based care or evidence-based practices in clinical and multidisciplinary contexts.
- Experience in training and supervision.
- Strong experience and skills in community-based research and project management.

- Excellent verbal and written communication skills, with the ability to translate research into practice.
- Proficiency in both English and French languages and experience working with First Nations communities are strong assets.
- A valid Work Permit is mandatory for temporary residents.
- Residency in New Brunswick (NB) or willingness to relocate is mandatory.
- Satisfactory Criminal Record and Vulnerable Sector Check is mandatory.

Core Competencies:

- Interpersonal Relationship
- Networking
- Communication
- Service Orientation
- Self-Development
- Accountability
- Values, Ethics, Integrity
- Equity, Diversity, Inclusion, and Belonging (EDIB)
- Financial Acumen
- Flexibility
- Self-Management and Resilience
- Teamwork and Collaboration
- Leadership and developing others
- Strategic Thinking
- Project Management
- Change Management
- Creative Problem Solving & Decision Making

Other Attributes:

- Passionate about mental health advocacy and community well-being.
- High emotional intelligence and empathy in leadership.
- Commitment to ethical and evidence-based practices.

Working Conditions:

- **Work Environment:**
  - Ocasional travel within New Brunswick to attend meetings, community events, and community partners engagements.
  - Collaborative and team-oriented work culture, with engagement across multiple departments and external partners.
- **Work Hours:**
  - Full-time position with a standard workweek of 35 hours.
  - Occasional evening and weekend work may be required.

- Flexibility in schedule to balance organizational needs with work-life balance.

- **Physical & Mental Demands:**
  - Requires sustained periods of sitting, working at a computer, and attending virtual or in-person meetings.
  - Fast-paced environment with multiple priorities, requiring strong time management and decision-making skills.
  - Emotional resilience needed when handling sensitive mental health-related topics and high-stakes advocacy.
  - High level of autonomy and accountability, requiring strategic thinking and proactive problem-solving.
- **Health & Safety Considerations:**
  - Regular adherence to occupational health and safety policies, especially when attending community sites or working with vulnerable populations.
  - Exposure to emotionally charged situations and discussions, requiring strong self-care practices and support mechanisms.

How To Apply:

- Please submit your resume and cover letter **in one PDF file** to careers@cmhanb-acsmnb.ca.
- CMHA of NB is committed to building a skilled and diverse workforce that reflects the New Brunswickers we serve. As an equal opportunity employer, we actively support workplace equity for all persons, and are committed to including and reflecting the population we serve. CMHA of NB encourages applicants to identify as belonging to one of the designated groups of the Employment Equity Act. Preference shall be given to those who demonstrate they are among the most qualified as stated above. Employment Equity Act

We thank all those who apply; however, only those selected for further consideration will be contacted.